



COMMUNITY, SPORTING &
ACADEMIC SPONSORSHIP
APPLICATION

23-25 William St, Beaudesert QLD 4285

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COMMUNITY, SPORTING & ACADEMIC SPONSORSHIP

Guidelines

We are excited to announce that the Community & Sporting Sponsorship Program is open for applications. All applicants will be notified by email of the donation committee's decision, with successful applicants being required to attend a presentation ceremony.

The Program is designed to provide financial assistance to local community organisations who, without this support, would find it difficult to achieve their organisational goals. Sponsorship grants are available up to \$2000.

Eligibility:

Applicants must demonstrate that they fall within the following eligibility guidelines:

- The applicant is a community based not-for-profit organisation, small community based organisation, community support group, community based sporting or academic organisation, charitable organisation or state school.
- The organisation that does apply must reside/be based within the Scenic Rim Community.

Ineligible Organisations:

- Businesses
- Political or Secretarial Organisations
- Trade Unions
- Professional Associations (e.g. Law Society)
- Organisations registered as companies incorporated for profit making purposes
- Non Deductable Gift Recipients

Ineligible Projects Include:

- Projects outside the Scenic Rim Area
- General Fundraising Appeals
- Overseas Travel
- Funding for Individuals

Assessment

Applicants will be required to submit both an Application Form and written Funding Submission. The Funding Guidelines will assist you to determine your organisation's eligibility for a Club Beaudesert Community & Sporting Sponsorship.

The written Funding Submission should include an outline of the proposal stating the specific details of funding required and how it will be used. Your submission must not exceed 300 words in length.

This information will be assessed by the donation committee who will take into account the applicant's current financial position and merits of the application to assist in establishing a priority of need.

Funding Guidelines for receiving Sponsorship:

- Application is eligible to receive funding.
- Application meets a significant and demonstrable need in the local Scenic Rim Community.
- Application is based on sound research and has a strong likelihood of meeting its objectives.
- Incomplete applications will not be assessed.
- If time constraints apply to the funding, this should be noted in your Application.
- Keep a copy of your Application Form and written Funding Submission for your own records and in case of request.

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Preparing the written Funding Submission Application:

Provide details about your application in a maximum of 300 words or less including:

- A brief history/profile of your organisation, including its objectives and the activities it conducts;
- The number of volunteers and/or paid employees in your organisation;
- Why you need this funding;
- What benefit will be gained from the funding, including who it will benefit, the number of people and how the local community will benefit from the project;
- Provide information that will outline and support your organisation's achievements to date; and
- Provide details of any other financial support your organisation receives.

How to Apply:

An application may only be made in writing on the Application Form, which is available online at www.theclubbeadesert.com.au or is available for collection from Reception at the Club Beadesert, 23-25 William St, Beadesert QLD 4285.

We require three (3) printed copies of your application and all must have original signatures.

Funding Dates: Round One:	Opens - 1st January Closes - 31st May Presentation - July	Round Two:	Opens - 1st June Closes - 30th September Presentation - November
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Evaluation

- Each application will be considered in its merit along with all other applications.
- Successful recipients undertake to ensure a final report is provided within (6) months of the completion of the project.

Successful Applications

- Successful applicants will be notified within thirty (30) days of the closing date for applications.
- Successful applicants will be published in external publications, media and listed on the Club Beadesert's website for public information.
- Funds will be deposited via EFT to your nominated bank account. Please allow 7 to 14 days for processing from the Presentation date.
- Successful applications may not apply for further sponsorship for a 12 month period.

Other Conditions

- Representatives of the donation committee may visit any applicant at times and on conditions agreed between the parties.
- Sponsorship recipients will be required to attend a Presentation Ceremony at the Club Beadesert.
- Not more than 10% of the sponsorship funds may be spent on administration costs.
- The decision of the donation committee regarding all applications will be final and no correspondence will be entered into.
- Where support is declined the donation committee does not normally advise reasons for individual decisions.
- Any unsuccessful applicant may apply again for subsequent funding opportunities, under the same conditions of application.

COMMUNITY, SPORTING & ACADEMIC SPONSORSHIP APPLICATION

Applicants should read the Funding Guidelines carefully before completing this Application Form. For full details please refer to the website www.theclubbeadesert.com.au. Answer each question fully and submit three (3) copies of requested documents with the Application Form. This original Application Form must be fully completed, signed and submitted with your written Funding Submission and any other required documentation to:

The Donations Committee
The Club Beadesert
23-25 William St
BEAUDESERT QLD 4285

Incomplete or faxed copies will not be considered for funding.

APPLICATION DEADLINE BY 31ST MAY/30TH SEPTEMBER

ORGANISATION DETAILS (applicant)

Name of Organisation: _____

Postal Address: _____

Postcode: _____

Telephone: () _____

Email Address: _____

ABN: _____

GST Registered: ☐ Yes ☐ No

Income Tax Exempt: ☐ Yes ☐ No

BRIEF DESCRIPTION OF THE AIM/OBJECTIVE OF ORGANISATION

CONTACT PERSON (For enquires during business hours regarding this application)

Full Name: _____

Address: _____

Postcode: _____

Telephone - Business Hours: () _____

Email Address: _____

PURPOSE FOR WHICH YOU ARE SEEKING FUNDS (Brief Description)

HOW IS THIS GOING TO BENEFIT THE COMMUNITY, GROUP OR ASSOCIATION

COMMUNITY, SPORTING & ACADEMIC SPONSORSHIP APPLICATION

WHAT EXPOSURE CAN BE CREATED FOR THE CLUB BEAUDESERT TO PROMOTE TO ITS' MEMBERS AND THE COMMUNITY IF SPONSORSHIP IS SUCCESSFUL. EG: ADVERTISING OPPORTUNITIES, SIGNAGE, FUNCTIONS ETC?

HAS THE ORGANISATION PREVIOUSLY APPLIED FOR A GRANT/SPONSORSHIP FROM THE BEAUDESERT RSL SERVICES CLUB/THE CLUB BEAUDESERT? (DATE, AMOUNT, PURPOSE)

BUDGET

Please list items in priority order, each item should be listed and costed individually.
A copy of the selected quotation for each item listed must be attached.

BUDGET ITEM	TOTAL COST (\$)
TOTAL FUNDING REQUIRED \$	TOTAL SPONSORSHIP REQUESTED \$

I certify that the information provided in this application is, to the best of my knowledge, true and complete, and that it accurately reflects the financial position of the applicant organisation. I authorise the release of the information contained herein to the appropriate Donation Committee and I authorise the Committee to make further enquiries where necessary. In addition, I agree to include details of this project to be utilised in external marketing or publications e.g. Media releases and website. I certify that (if received) the funds will be used for the purposes as outlined in this application. I agree to the terms and conditions as outlined in the Community & Sporting Sponsorship Guidelines.

Date: _____ Applicant's Signature: _____

FINANCIAL AND LEGAL DOCUMENTS

Please attach three (3) copies of the following documents in this order:

Application Form - all copies to have original signatures, Funding Submission - maximum three hundred words (300), Certificate of Incorporation/ Verification of Charitable Status (if applicable), List of Current Management Committee, Board or similar, Latest Audited Financial Statement for the Organisation, Quotations for project costs (if applicable), Copy of plans/drawings (if applicable)

BANK ACCOUNT DETAILS (please allow 7-14 days from Presentation Ceremony for processing of funds)

Name of Bank: _____
BSB No: _____
Account No: _____
Account Name: _____